

NOTICE AND AGENDA
BIG PLAINS WATER AND SEWER SPECIAL SERVICE DISTRICT
Regular Meeting

Notice is given that a meeting of the Big Plains Water and Sewer Special Service District will be held on **Thursday, May 7th 2020**, commencing at **6:00 PM** or shortly thereafter.

Pursuant to the Executive Order issued by Governor Gary Herbert on March 18, 2020 regarding Electronic Public Meetings, please be advised that the meeting will be held electronically and broadcast via Zoom. Persons allowed to comment during the meeting may do so via Zoom. Login to the meeting by visiting <https://us02web.zoom.us/j/84298252586>

To call into the meeting, dial (253) 215 8782 and use Meeting ID 842-9825-2586

The Agenda is as follows:

Call to Order/ Pledge of Allegiance/ Roll Call

CONSENT AGENDA

The Consent Portion of the agenda is approved by one (1) non-debatable motion. If any Board Member wishes to remove an item from the Consent Portion of the agenda, that item becomes the first order of business on the Regular Agenda.

- A. Board Meeting Minutes for January 2, 2020
- B. Board Meeting Minutes for February 6, 2020
- C. Board Meeting Minutes for March 5, 2020
- D. March 2020 Expense Report
- E. March 2020 Operational Budget Report

STAFF REPORTS

- 1. Dale Harris, Superintendent
- 2. Rod Mills, District Engineer

DISCUSSION AND ACTION

- 3. USDA RD Water Project Update
- 4. RCAC Rate Study Presentation and Discussion
- 5. Discussion and action regarding adoption of tentative budget, and set the date for a public hearing for adoption of final budget
- 6. Discussion and possible action on Road Repair
- 7. Discuss policy with guidelines for contractor compliance to standards and action for violations

ADJOURNMENT

CERTIFICATE OF POSTING: I, Ben Billingsley, as duly appointed Deputy Clerk for the Town of Apple Valley, hereby certify that this notice was posted at the Utah Public Notice website <http://pmn.utah.gov> and the Town Website www.applevalleyut.gov on the **5th day of May, 2020**.

Dated this 5th day of May, 2020

Ben Billingsley, Deputy Clerk
Town of Apple Valley

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL COMMUNITY EVENTS AND MEETINGS
In compliance with the American with Disabilities Act, individuals needing special accommodations (Including auxiliary communicative aids and services) during this meeting should notify the Town of Apple Valley at 435-877-1190.

OPENING

Chairman Merritt brought the meeting to order at 6:01 p.m. welcoming all in attendance and led the Pledge of Allegiance.

PRESENT

Chairman Harold Merritt
Mayor Marty Lisonbee
Board Member Ross Gregerson
Board Member Denny Bass
Board Member Neil Duncan

Town Deputy Clerk – Ben Billingsley

STAFF REPORTS

1. Dale Harris-Superintendent

Dale provided an update on the sanitary survey that took place in December 2019. There will be some mandatory compliance updates based on the results of this survey. This includes rodent screens, cross connections, and some items that will be resolved with the potential USDA grant.

The hazardous assessment and cross connection program will take approximately a year to complete. The board posed some questions to Dale as to what a cross connection is and how the program would work.

The initial work for the Gooseberry Preserve tank has been moving forward.

Rod and Leity finished the Source Protection Program for Well 59.

The Troy Eckert water line has been approved that Rod had been working on. Chairman Merritt mentioned that he is ready to complete this line. Dale had some redlines and hasn't seen a finished drawing on it yet. The initial drawing has the line as a 10" line and is a 2300' main line. This line has the potential to go down Coyote down the road. There may be some pioneering agreements for Troy to recover the cost of this main line. This will provide water to a lot of land that is dry now.

With the Highway 59 shoulder work, there will be a number of cans that will be raised in the process of that.

The "as-built" drawings have been completed.

All of the tanks are due for the 5 year cleaning.

2. Rod Mills-District Engineer Report

DISCUSSION AND ACTION

3. USDA RD Water Project Update

There haven't been any updates on this for a few weeks, but Harold anticipates there will be more movement on that next week.

4. Cooke and Jessop Well Upgrades bid award

Jessop Well Part 1 for materials

MOTION: Chairman Merritt moves to accept the bid for Part 1 and 2 on the Jessop Well.

SECOND: Board Member Duncan

VOTE: Chairman Merritt called for a vote:

Mayor asks for clarification on the funding before he votes. There was an email that went out this afternoon on the funding source and that the work on these two wells would be covered. Mr. Grange mentioned that we would have to file a request for change of scope on these two wells. Ben has the process for this and suggests that it can still be approved with the condition that the change of scope is approved by the Board of Drinking Water.

MOTION: Chairman Merritt moves to approve, conditional on Drinking Water Board approval, for part 1 and 2 approval of the Cooke Well.

SECOND: Board Member Gregerson

VOTE: Chairman Merritt called for a vote:

Board Member Gregerson	Aye
Chairman Merritt	Aye
Mayor Lisonbee	Aye
Board Member Bass	Aye
Board Member Duncan	Aye

MOTION: Chairman Merritt moves to approve, conditional on Drinking Water Board approval, for part 1 and 2 approval of the Jessop Well.

SECOND: Board Member Gregerson

VOTE: Chairman Merritt called for a vote:
Board Member Gregerson Aye
Chairman Merritt Aye
Mayor Lisonbee Aye
Board Member Bass Aye
Board Member Duncan Aye

CONSENT CALENDAR

5. Consent Calendar – October and November 2019

MOTION: Mayor moves to approve the Consent Calendar for Big Plains for 10/1-11/30

SECOND: Board Member Gregerson

VOTE: Chairman Merritt called for a vote:
Board Member Gregerson Aye
Chairman Merritt Aye
Mayor Lisonbee Aye
Board Member Bass Aye
Board Member Duncan Aye

APPROVAL OF MINUTES

5. Approval of Minutes for November 7, 2019

6. Approval of Minutes for December 26, 2019

The date needs to be changed for the minutes on December 26th to reflect the December date instead of November.

MOTION: Mayor Lisonbee moves to approve the minutes with the correction on the minutes for December 26th as mentioned.

SECOND: Board Member Bass

VOTE: Chairman Merritt called for a vote:
Board Member Gregerson Aye
Chairman Merritt Aye
Mayor Lisonbee Aye
Board Member Bass Aye
Board Member Duncan Abstain

ADJOURNMENT

MOTION: Chairman Merritt moves to adjourn

SECOND: Board Member Bass

VOTE: Chairman Merritt called for a vote:

Board Member Gregerson Aye

Chairman Merritt Aye

Mayor Lisonbee Aye

Board Member Bass Aye

Board Member Duncan Aye

The vote was unanimous and the motion carried.

Meeting adjourned at 6:38 p.m.

Date approved: _____

Harold Merritt, Chairman

ATTEST BY: _____
Michelle Kinney, Recorder

OPENING

Chairman Merritt brought the meeting to order at 6:00 p.m. welcoming all in attendance and led the Pledge of Allegiance.

PRESENT

Chairman Harold Merritt
Mayor Marty Lisonbee
Board Member Ross Gregerson
Board Member Denny Bass

STAFF REPORTS

1. Dale Harris-Superintendent

Well 59 work has started including the fence. Tony Shapley donated cinders, built a road, concreted in valve cans and dug a ditch for waste water to be directed into the wash.

The state division of drinking water requested a 4th quarter reporting of chlorine residuals, which Dale was able to correct. Dale also certified lead and copper testing results.

Dale reported that he will be taking cross connection administrator program that is required by December 2020.

Dale has started annual valve and setter exercising.

Dale reports on his coordination with the highway work, and what will happen with water main lines that would need to be raised with the shoulder work.

Board Member Gregerson inquires about flushing hydrants, and Dale responds that he does this quarterly on hydrants he is able to.

Mayor Lisonbee inquires as to testing pressure on fire hydrants. Dale responds that pressure testing is the responsibility of the fire department and falls under ISO rating.

Mayor Lisonbee also suggests that hydrants be flushed into water trucks so as to not flood out properties. Dale responds that there is a lot of sedimentation in some of those lines that could damage the equipment.

2. Rod Mills-District Engineer Report

DISCUSSION AND ACTION

1. Nomination and appointment of Treasurer

MOTION: Chairman Merritt moves to appoint Denny Bass as Treasurer for the Big Plains Water and Sewer Special Service District.

SECOND: Mayor Lisonbee

VOTE: Chairman Merritt called for a vote:

Board Member Gregerson Aye

Chairman Merritt Aye

Mayor Lisonbee Aye

Board Member Bass Aye

2. State Board Training Discussion

Chairman Merritt states that Legrand Bitter has offered to do the annual state training in March.

Mayor Lisonbee suggests that all board members attend the Rural Water Conference at the Dixie Center.

Chairman Merritt clarifies that Mr. Bitter's trainings are in March, not the Rural Water Training in February.

3. Road Repair Status Update and Future Policy Discussion

Road repairs have been discussed with Richard Fischer, and the repairs are pending warmer temperatures.

4. Connection Fee Policy Discussion

Chairman Merritt explains that currently we are charging \$2500 for a connection fee. Chairman mentions that road repairs aren't included in the proposed connection fee costs. It is suggested that the costs are just calculated per connection

Mayor Lisonbee suggests that it become the responsibility of the owner and contractor to dig out the hole and expose the pipe, then Dale comes in and installs the meter. Then the contractor is responsible for compaction and ensuring the road is repaired. This eliminates some of the responsibility of the Water District in potential damage to utilities.

Dale states as long as he is actually doing the connection and fittings itself.

Mayor also clarifies that the certificate of occupancy would be conditional on the completion of the road repair.

Chairman Merritt suggests this would be a good policy and suggest that it be put in writing for the District's policies and review in the next meeting.

Mayor also brings up the Town's building permitting process that the permits will be submitted electronically moving forward, and the District will be involved in the approval of building permits.

5. USDA RD Water Project Update

The state has completed the paperwork and sent on for approval. Estimated time for approval is 2-3 weeks, then it will go through the bid process. Board Member Gregerson asks if any of the work could be broken out and completed in-house. Chairman responds that the representative for USDA will be at Rural Water and we can inquire further about the process.

Board Member Bass inquires if the \$40,000 expansion of Well 59 funding will be approved soon. Chairman Merritt responds it will be presented to the board this month.

6. Water Master Truck Repairs Discussion

Discussion about repair and replacement of the District's truck. Board Member Gregerson suggests that someone from the district attend the TNT auction in Las Vegas to acquire a surplus government truck with tool boxes already mounted.

Board Member Gregerson inquires if we sent a letter to Ensign to let them know the status of the bidding. Mayor Lisonbee suggests we wait until the approval comes back from the Drinking Water Board. Chairman Merritt indicates we have inquired with Ensign to substantiate the work that was done, and that we have yet to hear back from Ensign on these requests.

Mayor Lisonbee also brings up the interlocal agreement between the Town and the District. Chairman Merritt provides a suggested agreement for the Town's review.

7. Consent Calendar

- a. December 2019 Expense
- b. December 2019 Budget Update
- c. 2019 Q4 Financial Report

MOTION: Mayor Lisonbee moves to approve the Consent Calendar

SECOND: Board Member Gregerson

VOTE: Chairman Merritt called for a vote:
Board Member Gregerson Aye
Chairman Merritt Aye
Mayor Lisonbee Aye
Board Member Bass Aye

The vote was unanimous and the motion carried.

ADJOURNMENT

MOTION: Mayor Lisonbee moves to adjourn
SECOND: Board Member Gregerson
VOTE: Chairman Merritt called for a vote:
Board Member Gregerson Aye
Chairman Merritt Aye
Mayor Lisonbee Aye
Board Member Bass Aye

The vote was unanimous and the motion carried.

Meeting adjourned at 6:35 p.m.

Date approved: _____

Harold Merritt, Chairman

ATTEST BY: _____
Michelle Kinney, Recorder

OPENING

Chairman Merritt brought the meeting to order at 6:01 p.m. welcoming all in attendance and led the Pledge of Allegiance.

PRESENT

Chairman Harold Merritt
Mayor Marty Lisonbee
Board Member Ross Gregerson
Board Member Denny Bass
Board Member Jerry Jorgensen

DECLARATION OF CONFLICTS OF INTEREST – no conflicts declared

STAFF REPORTS

1. Dale Harris-Superintendent

Dale reported on his attendance of Rural Water Conference and his cross connection certification, which he passed. He was advised by the state that he should not be doing all the cross connection testing for legality reasons. He will just do the hazard assessment and let the citizens know what they need to do. The citizen can choose from a list of certified backflow prevention assembly testers in the area. Then with the recommendation from Dale they will put in the backflow assembly device that he has recommended. They will have 30 days to do this from the date of the hazard inspection. His main concern is hoses left in water troughs and the possibility of cross contamination. This will create some cost for the customer. Dale will get with Ben and put together a template with all the requirements from the state. This needs to go to all customers of the SSD. The Policy template will also need to be added or updated which Dale will work with Ben on. This will also need to be added to the website.

DISCUSSION AND ACTION

2. State Board Training April 9 at Washington County Conservancy District Building

This training is mandatory for all board members.

3. Connection Fee Policy Update

Chairman Merritt explained the background for updating the policy. They think it would be best to have contractors who tear up road or other town property to be required to return the property to the condition it was prior to excavation.

Ben Billingsley read the proposed language in the resolution.

Dale mentions the possible need of an encroachment permit. So that the town is aware of what is going on and that the road is going to be torn up.

They discuss the need for this to be an additional fee. The Board and Dale discuss how to handle the fee and how to come up with the fair and reasonable cost. This fee based on time and materials may be anywhere from \$1,600 to \$2,500. This will be collected as a deposit and once the work is completed, and the itemized total identified, a refund for any leftover amount would be issued.

4. USDA RD Water Project Update

Chairperson Merritt reports on the funding paperwork for Canaan Springs. This funding will cover the cost of the collection apparatus from the spring to the tank. It is currently in DC awaiting final approval and we should hear word on it within the next few weeks.

Board member Bass requests Dale to put together an estimate of costs for the spring that will not be eligible for repairs under the grant. This spring will need updates and improvements to be brought up to standard.

5. Water Master Truck Repairs Discussion

Chairperson Merritt reports the truck did not have a head gasket issue, it just needs a new heat exchanger. The mechanic's suggestion is to delete the heat exchanger.

Mayor Lisonbee would prefer the heat exchanger be replaced as opposed to replacing it.

MOTION: Chairman Merritt moves to repair the EGR heat exchanger on the truck.

SECOND: Board Member Gregerson

VOTE: Chairman Merritt called for a vote:

Board Member Gregerson Aye

Chairman Merritt Aye

Mayor Lisonbee Aye

Board Member Bass Aye

Board Member Jorgensen Aye

Chairman Merritt states that if individuals approach the district or office for a change of policy that they request to be on the next board meeting agenda.

6. Consent Calendar

a. January 2020 Expense Report

- b. January 2020 Budget Update
- c. YTD Financial Report

MOTION: Mayor Lisonbee moves to approve the Consent Calendar
SECOND: Board Member Bass
VOTE: Chairman Merritt called for a vote:
Board Member Gregerson Aye
Chairman Merritt Aye
Mayor Lisonbee Aye
Board Member Bass Aye
Board Member Jorgensen Aye

The vote was unanimous and the motion carried.

Rich Kopp asks that the cross connection include basic diagrams for what will be required. Dale clarifies that the resident will have received documentation prior to Dale's inspection.

ADJOURNMENT

MOTION: Chairman Merritt moves to adjourn
SECOND: Board Member Bass
VOTE: Chairman Merritt called for a vote:
Board Member Gregerson Aye
Chairman Merritt Aye
Mayor Lisonbee Aye
Board Member Bass Aye
Board Member Jorgensen Aye

The vote was unanimous and the motion carried.

Meeting adjourned at 6:45 p.m.

Date approved: _____

Harold Merritt, Chairman

ATTEST BY: _____
Michelle Kinney, Recorder

Big Plains Water & Sewer Special Service District
Check Register
Checking - SBSU - 03/01/2020 to 03/31/2020

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
USDA Rural Development	0316207	55 - 2014 Water	03/16/2020	03/16/2020	6,501.15	Interest - 2014 Water Project	516080 - Interest Expense
Andrew Black Fencing	969	729608	03/17/2020	03/17/2020	4,850.00	Well 59 Fencing	516052 - Well Maintenance and Rep
USDA Rural Development	0316207	55 - 2014 Water	03/16/2020	03/16/2020	2,769.85	Principal - 2014 Water Project	512520.2 - 2015 Water Bond 01 Re
Hinton Burdick CPA's	972	219448	02/29/2020	03/25/2020	2,020.01	FY19 Audit Progress Bill	516043 - Accounting & Audit Fees
Duval, Lambert L	971	032020	03/20/2020	03/25/2020	1,081.59	F450 EGR Cooler Repair	516060 - Equipment Maintenance
USDA Rural Development	0316206	55 - 2014 Water	03/16/2020	03/16/2020	948.11	Interest - 2014 Water Project Overrun	516080 - Interest Expense
Ruesch & Reeve	976	500857	03/16/2020	03/25/2020	776.00	Nov19-Mar20 Legal	516045 - Legal Fees
Rocky Mountain Power Company	ACH	032620	03/26/2020	03/26/2020	582.26	Power Bill	516067 - Utilities
Pelorus Methods	974	200401	03/01/2020	03/25/2020	400.00	Quarterly Accounting Software	516030 - Office Supplies and Expen
Hinton Burdick CPA's	966	013120	01/31/2020	03/11/2020	365.88	FY19 Audit Progress Bill	516043 - Accounting & Audit Fees
USDA Rural Development	0316206	55 - 2014 Water	03/16/2020	03/16/2020	320.89	Principal - 2014 Water Project Overrun	512521.2 - 2015 Water Bond 02 - R
Blue Stakes of Utah 811	963	UT20192640	02/27/2020	03/11/2020	228.56	January Blue Stakes	516040 - Professional Service
Little Creek Station	967	022920	02/29/2020	03/11/2020	208.64	11/13 Fuel	516061 - Equipment Fuel
Little Creek Station	973	022920-1	02/29/2020	03/25/2020	206.15	Feb20 Fuel	516061 - Equipment Fuel
Revco Leasing	975	559918	03/03/2020	03/25/2020	151.20	Printer Lease	516030 - Office Supplies and Expen
Duval, Lambert L	965	022120	02/21/2020	03/11/2020	100.00	F450 Troubleshooting	516060 - Equipment Maintenance
Xpress Bill Pay	ACH	030520	03/05/2020	03/05/2020	94.44	Merchant Portal	516030 - Office Supplies and Expen
City of St. George	964	04967	02/10/2020	03/11/2020	90.00	Water Tests	516044 - Water Testing
Apple Valley Self Storage	ACH	030120	03/01/2020	03/01/2020	80.00	Storage Unit	516050 - System Maintenance and
City of St. George	970	04699	12/09/2019	03/25/2020	75.00	Water Tests	516044 - Water Testing
RM2 Engineering, LLC	968	BP-20-2	02/27/2020	03/11/2020	50.00	Thomas Troy Will Serve	516040 - Professional Service
City of St. George	970	05075	03/06/2020	03/25/2020	45.00	Water Tests	516044 - Water Testing
Department of Workforce Services	ACH	03312020	03/31/2020	03/31/2020	12.12	2020 Q1 Unemployment	516014 - Water Benefits
Health Equity	ACH	03012020	03/01/2020	03/01/2020	2.25	HSA Admin Fees	516014 - Water Benefits
Xpress Bill Pay	ACH	033120	03/31/2020	03/31/2020	-846.44	Merchant Portal Refund	516030 - Office Supplies and Expen
					\$21,112.66		

Big Plains Water & Sewer Special Service District

Operational Budget Report

51 Big Plains Water & Sewer SSD - 07/01/2019 to 03/31/2020

75.00% of the fiscal year has expired

	Prior YTD	Current Month	Current YTD	Annual Budget	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
5140 Water Sales	128,148.36	12,835.04	148,554.57	186,048.00	79.85%
5150 Water Standby Fees	27,926.90	2,783.06	24,765.90	32,886.00	75.31%
5310 Connection Fees	30,287.97	2,500.00	16,500.00	65,000.00	25.38%
5410 Late Penalties and Fees	5,257.23	0.00	0.00	5,000.00	0.00%
5490 Other Operating Income	26,585.45	59.80	11,873.00	12,000.00	98.94%
Total Operating income	218,205.91	18,177.90	201,693.47	300,934.00	67.02%
Operating expense					
6011 Town Payroll Services	429.91	0.00	0.00	0.00	0.00%
6013 Water Salaries and Wages	32,889.00	3,462.00	32,889.00	45,000.00	73.09%
6014 Water Benefits	18,678.45	1,920.98	18,374.36	26,193.00	70.15%
6015 Admin Salaries and Wages	23,704.89	0.00	0.00	0.00	0.00%
6016 Admin Benefits	12,830.96	0.00	0.00	0.00	0.00%
6021 Public Postings	806.60	20.83	51.38	100.00	51.38%
6023 Travel/Fuel	495.77	117.16	829.40	1,200.00	69.12%
6024 Training	295.00	0.00	0.00	300.00	0.00%
6025 Books/Subscriptions/Memberships	889.96	0.00	716.00	750.00	95.47%
6030 Office Supplies and Expenses	5,928.73	(49.60)	3,297.39	5,008.99	65.83%
6032 Postage	907.70	0.00	71.75	0.00	0.00%
6035 Bank Service Charges	2,435.27	0.00	1.25	0.00	0.00%
6040 Professional Service	4,540.00	0.00	18,733.56	18,733.56	100.00%
6043 Accounting & Audit Fees	6,610.52	0.00	6,920.89	7,000.00	98.87%
6044 Water Testing	3,170.09	45.00	3,201.00	4,000.00	80.03%
6045 Legal Fees	5,370.98	776.00	776.00	1,600.00	48.50%
6050 System Maintenance and Repairs	3,263.64	80.00	2,524.17	3,000.00	84.14%
6051 System Equipment	8,427.12	0.00	3,871.89	4,700.00	82.38%
6052 Well Maintenance and Repairs	3,572.09	0.00	1,304.92	1,900.00	68.68%
6053 Tank Maintenance and Repairs	3,500.00	0.00	0.00	500.00	0.00%
6060 Equipment Maintenance	2,992.76	1,081.59	3,946.87	4,500.00	87.71%
6061 Equipment Fuel	2,113.77	0.00	1,729.00	2,900.00	59.62%
6067 Utilities	8,208.31	582.26	10,581.68	15,482.45	68.35%
6068 Telephone & Internet	552.67	0.00	0.00	0.00	0.00%
6070 Insurance	4,644.46	0.00	4,775.81	5,000.00	95.52%
6095 Depreciation Expense	100,491.03	11,240.55	101,032.04	135,000.00	74.84%
Total Operating expense	257,749.68	19,276.77	215,628.36	282,868.00	76.23%
Total Income From Operations:	(39,543.77)	(1,098.87)	(13,934.89)	18,066.00	-77.13%
Non-Operating Items:					
Non-operating income					
5510 Grants	38,000.00	0.00	0.00	0.00	0.00%
5520 Impact Fees	93,000.00	10,528.29	46,528.29	234,000.00	19.88%
5610 Interest Income	2,370.85	136.21	2,399.04	2,400.00	99.96%
Total Non-operating income	133,370.85	10,664.50	48,927.33	236,400.00	20.70%
Non-operating expense					
6080 Interest Expense	68,381.69	7,449.26	67,369.45	93,282.00	72.22%
Total Non-operating expense	68,381.69	7,449.26	67,369.45	93,282.00	72.22%
Total Non-Operating Items:	64,989.16	3,215.24	(18,442.12)	143,118.00	-12.89%
Total Income or Expense	25,445.39	2,116.37	(32,377.01)	161,184.00	-20.09%

Big Plains Water & Sewer Special Service District						
FY 2020-2021 Tentative Budget						
	FY18 Actual	FY19 Actual	FY20 YTD Mar20	FY20 Estimate/Budget	FY21 Budget	Notes
Income or Expense						
Income From Operations:						
Operating income						
5140 Water Sales	185,729	185,422	148,555	186,048	187,240	
5150 Water Standby Fees	37,998	36,694	24,766	32,886	32,364	
5310 Connection Fees	21,650	34,888	16,500	65,000	2,000	
5410 Late Penalties and Fees	19,310	5,257	0	5,000	3,000	
5490 Other Operating Income	22,594	30,565	11,873	12,000	18,000	
Total Operating income	287,281	292,826	201,693	300,934	242,604	
Operating expense						
6010 Clerical Contractor Labor	20,407	0	0	0	30,000	Interlocal
6011 Town Payroll Services	45,369	430	0	0	0	
6013 Water Salaries and Wages	866	45,006	32,889	45,000	45,006	
6014 Water Benefits	226	24,845	18,374	26,193	17,371	Retirement/HSA/FICA/Workers Comp/SUI/Insurance
6015 Admin Salaries and Wages	0	23,705	0	0	0	
6016 Admin Benefits	0	12,831	0	0	0	
6021 Public Postings	787	807	51	100	1,300	Cross connection control - \$500
6023 Travel/Fuel	3,100	821	829	1,200	1,200	
6024 Training	0	295	0	300	800	CEU's \$200/2 conf attendees
6025 Books/Subscriptions/Memberships	0	990	716	750	1,000	
6030 Office Supplies and Expenses	4,893	7,322	3,297	5,009	2,314	Printer/Misc
6032 Postage	412	908	72	0	300	
6035 Bank Service Charges	68	2,440	1	0	1,000	
6036 Bad Debt	0	0	0	0	0	
6040 Professional Service	35,821	10,716	18,734	18,734	15,000	Canaan SPP, Resident engineer as assigned
6043 Accounting & Audit Fees	4,473	6,611	6,921	7,000	7,500	Single Audit?
6044 Water Testing	1,241	7,308	3,201	4,000	5,200	New Canaan Schedule +rad 226, nitrates, VOC's, pesticides \$2k
6045 Legal Fees	11,410	5,549	776	1,600	3,000	
6050 System Maintenance and Repairs	7,372	3,488	2,524	3,000	6,500	Tools \$1,000, Misc backup equip (Hydrant knockoff kit) \$2,000
6051 System Equipment	4,034	10,824	3,872	4,700	9,800	Replace half of old meters in Cedar Point 16@\$3200, Barricades - \$1000
6052 Well Maintenance and Repairs	877	3,572	1,305	1,900	2,000	
6053 Tank Maintenance and Repairs	4,400	4,350	0	500	19,000	Canaan 50k tank \$5k, Tank cleaning \$14k
6060 Equipment Maintenance	73	2,993	3,947	4,500	4,000	Truck Repairs \$1,000
6061 Equipment Fuel	0	2,847	1,729	2,900	2,500	
6067 Utilities	15,538	10,039	10,582	15,482	16,000	
6068 Telephone & Internet	1,271	553	0	0	0	

Big Plains Water & Sewer Special Service District						
FY 2020-2021 Tentative Budget						
	FY18 Actual	FY19 Actual	FY20 YTD Mar20	FY20 Estimate/Budget	FY21 Budget	Notes
6070 Insurance	4,241	4,644	4,776	5,000	5,000	
6095 Depreciation Expense	117,195	134,013	101,032	135,000	135,000	
Total Operating expense	284,072	327,905	215,628	282,868	330,791	
Total Income From Operations:	3,209	-35,079	-13,935	18,066	-88,187	
Non-Operating Items:						
Non-operating income						
5510 Grants	243,125	38,000	0	0	615,000	
5515 Bond Proceeds	0	0	0	0	0	
5520 Impact Fees	36,000	197,573	46,528	234,000	341,307	
5610 Interest Income	1,710	3,136	2,399	2,400	2,000	
5680 Contributed Capital Revenue	0	0	0	0	0	
5690 Sundry Revenue	0	0	0	0	0	
5700 Gain or Loss on Plant Retirement	0	0	0	0	0	
Total Non-operating income	280,835	238,709	48,927	236,400	958,307	
Non-operating expense						
6080 Interest Expense	92,730	94,609	67,369	93,282	91,723	
Total Non-operating expense	92,730	94,609	67,369	93,282	91,723	
Total Non-Operating Items:	188,106	144,100	-18,442	143,118	866,584	
Total Income or Expense	191,315	109,021	-32,377	161,184	778,397	
5% of Prior Year Revenue (Deficit Makeup) https://le.utah.gov/xcode/Title17B/Chapter1/17B-1-S613.html					16,250	
				Debt Service - Principal	147,147	
				Canaan Reconstruction Project	615,000	
				Total Required Net Income	778,397	